

**BOROUGH OF INGRAM
REGULAR COUNCIL MEETING
JUNE 10, 2019**

The June 10, 2019 Regular Meeting of Ingram Borough Council was called to order by Council President Richard Nucci at 6:30 p.m. in the Ingram Borough Municipal Building. The Pledge of Allegiance was led by Mayor Stetz.

Members present

Richard Nucci, President
Karen Dixon
Jerry Ellis
Tim Taylor
Samantha Wilfert

Also present were:

Robert Garvin - Solicitor
Bryan Flaugh - Engineer
Sharon Stetz-Mayor
Debbie Stecko – Secretary-Treasurer

Councilmembers Joe Chesno, Paul Tebbets, and Samatha Wilfert were unable to attend.

REQUESTS FROM CITIZENS

Denise McKee – 212 Maxwell Street - asked if the police vehicles had defibulators. Mr. Nucci replied that all police vehicles as well as the Borough Building are equipped with defibulators. She asked for a community class regarding CPR and first aid training. She then asked about raising chickens in the Borough. Mr. Nucci replied that having chickens and other barnyard animals is illegal in the Borough. Ms. McKee noted there are a lot of empty storefronts in the shopping center. She stated that she would like to volunteer.

ENGINEER’S REPORT – Bryan Flaugh

Mr. Flaugh reported that the West Prospect paving project will be completed in July. It is part of the 2018 Road Program. He stated he is awaiting information as to when the water company was going to do their repairs on Wheeler Avenue. Once the utility repairs are done, paving will begin.

POLICE CHIEF – Jack Doherty

Due to the absence of Chief Doherty, no report was given.

PUBLIC WORKS FOREMAN’S REPORT – Steve Palmer

Due to the absence of Mr. Palmer, no report was given.

APPROVAL OF MINUTES

A MOTION was made by Mr. Ellis; seconded by Ms. Dixon; to approve the minutes of the Regular Meetings of January 14, 2019, February 11, 2019, and March 11, 2019 as presented. The MOTION was unanimously passed.

COMMITTEE REPORTS

BUILDING & ZONING/CODE ENFORCEMENT– Paul Tebbets

Due to the absence of Mr. Tebbets; Ms. Dixon gave his report. She reviewed the Code Enforcement Officer’s Reported prepared by Dave Morgan.

PARKS & RECREATION – Joe Chesno

Due to the absence of Mr. Chesno; Mr. Ellis gave his report.

A MOTION was made by Mr. Ellis; seconded by Ms. Dixon; to purchase a “Merry-Go-Round” for the Park from GameTime in the amount of \$7,141.38.

ROLL CALL:	Mr. Chesno	Absent	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Absent
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

A MOTION was made by Mr. Ellis; seconded by Ms. Dixon; to authorize and expenditure of \$395.00 to Chujko Brothers for a tent for Ingram Days.

ROLL CALL:	Mr. Chesno	Absent	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Absent
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

HIGHWAYS, HEALTH & SANITATION – Karen Dixon

A MOTION was made by Ms. Dixon; seconded by Mr. Ellis; to authorize an expenditure to SHACOG in the amount of \$38,771.67 for Year 7 of the Joint O&M Point Repair Project as outlined in the Engineer’s letter of March 12, 2019.

ROLL CALL:	Mr. Chesno	Absent	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Absent
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

POLICE & FIRE – Samantha Wilfert

Due to the absence of Mrs. Wilfert, Mr. Nucci read the Fire Report provided by the City of Pittsburgh for the period May 2, 2019 through June 5, 2019. He stated the City responded to five calls. Mr. Nucci

POLICE & FIRE – Samantha Wilfert

stated the new police vehicles are in service. One of the older police vehicles will be given to the Code Enforcement Officer for his use while on the job.

FINANCE - Tim Taylor

Mr. Taylor reported the Website Committee received a second bid from the person that did Carnegie’s website. He stated that the ADA platform she presented was significantly different than CivicPlus. He stated that he would like a representative of CivicPlus to come to the next meeting to discuss the website.

A MOTION was made by Mr. Taylor; seconded by Ms. Dixon; to ratify the payment of the May 20, 2019 payroll in the amount of \$21,565.84; and the June 6, 2019 payroll in the amount of \$ 25,721.37.

ROLL CALL:	Mr. Chesno	Absent	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Absent
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

A MOTION was made by Mr. Taylor; seconded by Ms. Dixon; to ratify the payment of expenses on May 21, 2019 as follows: General Fund - \$ 191.70 and the Payroll Fund - \$ 1,571.32.

ROLL CALL:	Mr. Chesno	Absent	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Absent
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

A MOTION was made by Mr. Taylor; seconded by Ms. Dixon; to ratify the payment of expenses on June 3, 2019 as follows: General Fund - \$ 23,702.71; and Recreation Fund - \$ 265.56.

ROLL CALL:	Mr. Chesno	Absent	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Absent
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

A MOTION was made by Mr. Taylor; seconded by Ms. Dixon; to pay the expenses on June 10, 2019 as follows: General Fund - \$ 9,205.43; Recreation Fund - \$ 1,171.75; Sanitary Sewer Fund - \$ 179,963.12; and Liquid Fuels Fund - \$ 3,035.35.

ROLL CALL:	Mr. Chesno	Absent	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Absent
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

FINANCE - Tim Taylor

A MOTION was made by Mr. Taylor; seconded by Mr. Ellis; to ratify an expenditure paid from the Capital Expense Fund the amount of \$81,126.00 to C. Harper, Inc. for the purchase of two police vehicles.

ROLL CALL:	Mr. Chesno	Absent	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Absent
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

GENERAL GOVERNMENT – Jerry Ellis

Mr. Ellis reported the mailbox for the Borough Building has been installed.

MAYOR’S REPORT – Sharon Stetz

Mayor Stetz reported the Police Department answered 228 calls for the month of May, 2019. The income received from the Magistrate’s Office totaled \$ \$1,078.38.

SECRETARY’S REPORT – Debbie Stecko

Mrs. Stecko had no report.

SOLICITOR’S REPORT – Robert Garvin

Mr. Garvin reported Alcosan is working on a truck line agreement with municipalities. At this time, it is not completed. He also stated that he received an executed copy of the amended contract with the City of Pittsburgh regarding fire services.

PRESIDENT’S REPORT – Richard Nucci

Mr. Nucci updated Council on Char-West COG matters. He stated that he spoke with Kerry Krider of HMT & Associates. They are preparing a contract for rental inspections. Mr. Nucci asked for an Executive Session at the end of the meeting to discuss legal matters.

OLD BUSINESS

There was no Old Business discussed.

NEW BUSINESS

There was no New Business discussed.

PUBLIC COMMENT

There were no comments or questions from the audience.

MOTION TO ADJOURN

A MOTION was made by Mr. Taylor; seconded by Mr. Ellis; to adjourn to Executive Session. The MOTION was unanimously passed. At 7:12 p.m., Council adjourned to Executive Session.

Respectfully submitted,

Deborah A. Stecko, Secretary