

**BOROUGH OF INGRAM  
REGULAR COUNCIL MEETING  
APRIL 8, 2019**

The April 8, 2019 Regular Meeting of Ingram Borough Council was called to order by Council President Richard Nucci at 6:30 p.m. in the Ingram Borough Municipal Building. The Pledge of Allegiance was led by Mayor Stetz.

Members present

Richard Nucci, President  
Joe Chesno-Vice President  
Karen Dixon  
Jerry Ellis  
Tim Taylor  
Samantha Wilfert

Also present were:

Robert Garvin - Solicitor  
Bryan Flaugh - Engineer  
Sharon Stetz-Mayor  
Debbie Stecko – Secretary-Treasurer

Councilman Paul Tebbets was unable to attend.

**REQUESTS FROM CITIZENS**

There were no citizen requests.

**ENGINEER'S REPORT – Bryan Flaugh**

Mr. Flaugh reported bids for the 2019 Road Program were opened on April 4, 2019. Four bids were received and opened. El Grande Industries was the apparent low bid in the amount of \$262,279.00. Mr. Flaugh estimated the work would begin in two months.

**POLICE CHIEF – Jack Doherty**

Due to the absence of Chief Doherty, no report was given.

**PUBLIC WORKS FOREMAN'S REPORT – Steve Palmer**

Due to the absence of Mr. Palmer, no report was given.

**APPROVAL OF MINUTES**

A MOTION was made by Mr. Chesno; seconded by Mr. Ellis; to approve the minutes of the Regular Meetings of June 11, 2018, July 8, 2018, and August 13, 2018 as presented. The MOTION was unanimously passed.

**COMMITTEE REPORTS**

BUILDING & ZONING/CODE ENFORCEMENT– Paul Tebbets

Due to the absence of Mr. Tebbets; no report was given.

PARKS & RECREATION – Joe Chesno

Mr. Chesno reported the Easter Egg Hunt will be held on Saturday, April 13, 2019 at 11:00 a.m. at Ingram Park. He thanked Mrs. Wilfert for her help in organizing this event. Mr. Ellis added the Boy Scouts will be having a Bake Sale at the shelters in the Park.

A MOTION was made by Mr. Chesno; seconded by Mr. Ellis; to amend the Agreement (2019-2020) with Pyrotecnico to provide fireworks for Ingram Days at the cost of \$ 7,700.00 per year.

ROLL CALL:	Mr. Chesno	Yes	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

A MOTION was made by Mr. Chesno; seconded by Ms. Dixon; to enter into an Agreement with “Casanova” to perform on Sunday, July 21, 2019 at Ingram Days at a cost of \$800.00.

ROLL CALL:	Mr. Chesno	Yes	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

HIGHWAYS, HEALTH & SANITATION – Karen Dixon

Ms. Dixon updated Council on topics discussed at the April HHS Committee meeting

A MOTION was made by Ms. Dixon; seconded by Mr. Ellis; to award the bid for the 2019 Road Program to El Grande Industries in the amount of \$262,279.00. \$150,000.00 will be paid from the General Fund; the balance will be paid from the Capital Expense Fund.

ROLL CALL:	Mr. Chesno	Yes	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

POLICE & FIRE – Samantha Wilfert

Mrs. Wilfert read the Fire Report provided by the City of Pittsburgh for the period March 4, 2019 through April 4, 2019. She stated the City responded to one fire call.

A MOTION was made by Mrs. Wilfert; seconded by Mr. Ellis; to approve the Ingram Ambulance request to make structural changes to the Runnymede Building to be paid for by Ingram Ambulance and subject to approval by the Building Inspector.

ROLL CALL:	Mr. Chesno	Yes	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

FINANCE - Tim Taylor

Mr. Taylor reported the Website Committee sent out seven RFP's to vendors. Proposals are due at the end of April.

A MOTION was made by Mr. Taylor; seconded by Mrs. Wilfert; to ratify the payment of the March 14, 2019 payroll in the amount of \$26,023.17; and the March 28, 2019 payroll in the amount of \$27,583.95.

ROLL CALL:	Mr. Chesno	Yes	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

A MOTION was made by Mr. Taylor; seconded by Ms. Dixon; to ratify the payment of expenses on March 12, 2019 as follows: General Fund - \$ 375.27 and the Payroll Fund - \$ 2,475.32.

ROLL CALL:	Mr. Chesno	Yes	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

A MOTION was made by Mr. Taylor; seconded by Ms. Dixon; to ratify the payment of expenses on March 26, 2019 as follows: General Fund - \$ 23,628.52; Recreation Fund - \$ 74.78; Sewer Fund - \$1,431.81; Payroll Fund - \$2,049.04; and Liquid Fuels Fund - \$ 3,336.54.

ROLL CALL:	Mr. Chesno	Yes	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

FINANCE - Tim Taylor

A MOTION was made by Mr. Taylor; seconded by Ms. Dixon; to pay the expenses for the month of April, 2019 as follows: General Fund - \$ 16,045.46; Recreation Fund - \$ 482.20; Sanitary Sewer Fund - \$11,465.05; and Liquid Fuels Fund - \$ 3,191.27.

ROLL CALL:	Mr. Chesno	Yes	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

Mr. Nucci noted at the Seven Springs Conference, the Borough received dividend checks from the MRM Property & Liability Trust and MRM Workers Compensation Trust. The P&L dividend paid for 63% of this year's premium and the Workers Compensation dividend paid for 53.6% of this year's premium. He stated the Borough is very happy being part of these pooled programs.

GENERAL GOVERNMENT – Jerry Ellis

A MOTION was made by Mr. Ellis; seconded by Mr. Chesno; to ratify the e-mail vote of March 19, 2019 accepting the quote for Public Officials/employment Practices Insurance from Greenwich Insurance Company in the amount of \$3,515.00. The policy period runs from 04/01/2019 to 04/01/2020. This is a savings of \$1,134.00 over last year's premium.

ROLL CALL:	Mr. Chesno	Yes	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

A MOTION was made by Mr. Ellis; seconded by Mr. Chesno; to advertise a Public Hearing on Monday, May 13, 2019 at 6:30 p.m. to take comments regarding the proposed Cable Franchise Agreement with Verizon.

ROLL CALL:	Mr. Chesno	Yes	Mr. Tebbets	Absent
	Ms. Dixon	Yes	Mrs. Wilfert	Yes
	Mr. Ellis	Yes	Mr. Nucci	Yes
	Mr. Taylor	Yes		

The MOTION carried unanimously.

**MAYOR'S REPORT** – Sharon Stetz

Mayor Stetz reported the Police Department answered 192 calls for the month of March, 2019. The income received from the Magistrate's Office totaled \$ \$2,766.72.

**SECRETARY’S REPORT – Debbie Stecko**

Mrs. Stecko reported the four-year pension audit should be completed by the end of the week. Once it is completed, she will schedule the Borough’s Annual Audit. She reminded Council that a Planning Commission meeting is scheduled for May 13, 2019 at 6:00 p.m. to review a subdivision.

**SOLICITOR’S REPORT – Robert Garvin**

Mr. Garvin reported that property at 11 Marchmont Street is owned by the YMCA. The YMCA is seeking a tax exemption. He stated that he will be contesting the application due to terms and conditions listed in the application. Copies will be sent to the School District and Allegheny County.

**PRESIDENT’S REPORT – Richard Nucci**

Mr. Nucci updated Council on Char-West COG matters.

**OLD BUSINESS**

There was no Old Business discussed.

**NEW BUSINESS**

There was no New Business discussed.

**PUBLIC COMMENT**

There were no comments or questions from the audience.

**MOTION TO ADJOURN**

A MOTION was made by Ms. Dixon; seconded by Mr. Chesno; to adjourn to Executive Session. The MOTION was unanimously passed. At 7:02 p.m., Council adjourned to Executive Session.

Respectfully submitted,

Deborah A. Stecko, Secretary